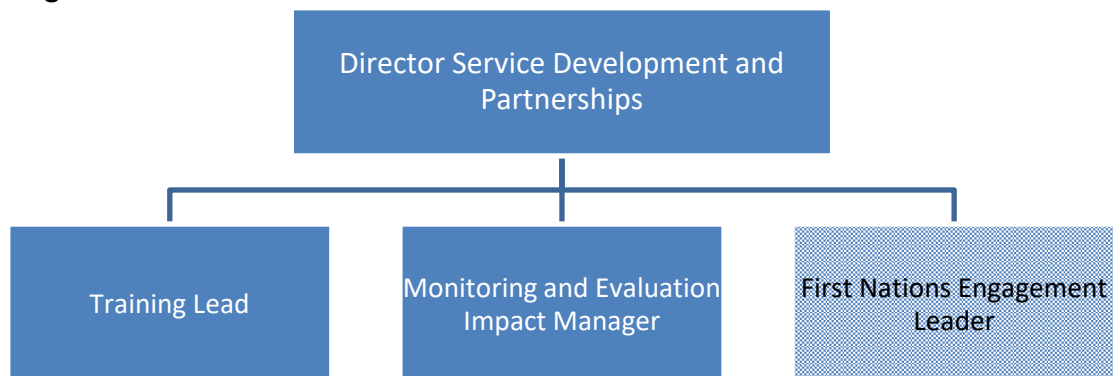


Position Description

This is an Aboriginal and/or Torres Strait Islander Designated Position, classified under 'special measures' of section 12 of the Equal Opportunity Act 2010. Only Aboriginal and/or Torres Strait Islander people are eligible to apply.

Position	First Nations Engagement Leader
Reports to:	Director of Service Development and Partnerships
Purpose:	<p>The First Nations Engagement Leader contributes to Consumer Action's aim of identifying and acting on the systemic consumer, credit and debt issues impacting on Aboriginal communities.</p> <p>The First Nations Engagement Leader will build and maintain relationships with Victorian Aboriginal Community-Controlled Organisations (ACCO's) to increase the ACCO staff's understanding of common money and debt issues and empower workers and community to seek free help from a lawyer or financial counsellor.</p> <p>We provide free legal help to help people who have debts they can't afford, so they can pay their rent or mortgage and put food on the table. We can also help when people have paid for things that don't work or that they can't afford, like second-hand cars or expensive mobile phone contracts.</p> <p>A legal background is not required, but some understanding of the law and its interaction with social issues will be an advantage in this role.</p>
Direct reports:	0
Indirect reports:	0
Scope	<p>The First Nations Engagement Leader engages with ACCO's Aboriginal workers in mainstream justice organisations and the broader Victorian Aboriginal community.</p> <p>This role works in partnership with <u>other community legal centres</u> such as Victorian Aboriginal Legal Service and Djirra, and we work to build relationships with other ACCOs like VACCHO and VAHS, as well as local Aboriginal co-ops across the state to develop and provide outreach sessions that meet the needs of the community.</p>

Organisation chart:



Key Accountabilities:

- Develop and implement strategies for community engagement.
- Initiate, coordinate and/or attend community engagement sessions in accordance with the needs of the community and any project requirements.
- Lead the design and delivery of community focussed legal education and information including through contributing to the maintenance of the Koori Help website and booklet.
- Build and maintain partnerships with key stakeholders.
- Proactively identify systemic issues, support the work of the Aboriginal Policy Officer, and participate in campaign activities relating to issues impacting on Aboriginal communities.
- Provide support to Aboriginal clients to ensure they can access services, including introducing them to appropriate agencies and providing direct client support in cases of significant litigation or as otherwise appropriate.

Qualifications/Experience/Specialist Skills:

- Knowledge and understanding of First Nations people in Victoria, their communities and organisations.
- The ability to provide high level support of project management.
- Experience in the development and/or delivery of community engagement activities.
- Qualifications and/or experience demonstrating knowledge and skills working with Aboriginal and Torres Strait Islander people in a justice or community service-related area such as health, community services, housing and homeless services.

Competencies:

- Comprehensive knowledge of Victorian First Nations Communities.
- Experience working with the Victorian First Nations Community.
- Demonstrated ability to communicate effectively with First Nations peoples and organisations to build rapport and establish relationships with a wide range of audiences both within communities, across the organisation and with external stakeholders.
- Skill in building and maintaining networks.
- Ability to work with autonomy to plan work and balance a range of activities to meet deadlines, complete tasks and execute specific client and/or project activities.
- Demonstrated collaborative skills and ability to work effectively with and through others; shows consideration, concern and respect for others' feelings and ideas; accommodates and works well with the different working styles of others.
- Enthusiastic team member with a "can-do" attitude, proactive approach and willingness to solve problems.
- Good writing skills with intermediate skills Microsoft Word and Excel.